

Minutes of the Meeting of **Holme Pierrepont & Gamston Parish Council**
Monday 10th June 2024 at 7.15pm in **Gamston Village Hall, Old Tollerton Road**

Members Present: Cynthia Stacey, John Mason (Acting Chair), Janet Hackett, Geoff Prett & Maria Ubhi

In attendance: Julia Barnes (Parish Clerk) & Borough Cllr Jonathan Wheeler

6039. APOLOGIES FOR ABSENCE

Cllr Mason addressed the meeting as the Acting Chair welcomed everyone and thanked them for the privilege of chairing the meeting.

Cllr Tisbury sent his apologies due to being away on holiday.

Cllr Owen sent his apologies due to being away on holiday.

Cllr Fairgrieve sent his apologies due to being away on holiday.

County Cllr Upton sent his apologies due to being away on holiday.

Borough Cllr Viridi sent his apologies due to family commitments.

6040. DECLARATIONS OF INTEREST

No declarations of interest were made.

6041. ORDER OF BUSINESS

No changes to the order of business were proposed.

6042. PUBLIC PARTICIPATION

No members of the public present at the meeting.

6043. MINUTES

TO APPROVE MINUTES FOR THE ANNUAL MEETING of the PARISH COUNCIL HELD ON 14th MAY 2024

Cllr Stacey proposed, and Cllr Prett seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour. Motion carried and Minutes were adopted.

Cllr Fairgrieve to upload May '24 Annual Meeting of the Parish Council Minutes to the HP&G PC website.

6044. COUNTY REPORT

County Cllr Upton forwarded a message confirming there are no County Council issues to report as during the general election purdah period most meetings have been cancelled.

6045. DISTRICT REPORT

Borough Cllr Wheeler reiterated that we were currently in the general election purdah period and consequently many meetings have been cancelled including Full Council Meeting.

Cllr Wheeler explained that Bridgford Road car park was due to be closed for resurfacing, but alternative parking would be available on Bridge Field, weather dependent.

Cllr Wheeler spoke about the Proms in the Park event taking place on 29th June '24. Also a Sunday Cinema event in July, Lark in the Park in August and the Taste of Rushcliffe food festival over the summer.

Cllr Wheeler told the meeting that the newly refurbished Rushcliffe Country Park opened last week. Cllr Wheeler noted that a lot of money has been invested in the park including a fully inclusive wheelchair accessible see saw and the results are fantastic. Greythorn Park is next to be renovated and then Bridgford Park.

Cllr Wheeler to send details of RBC Summer Events to Parish Clerk for distribution to all Cllrs.

Cllr Hackett asked Cllr Wheeler about any changes to the car park cost at Rushcliffe Country Park after the developments. Cllr Wheeler explained that the charges had increased slightly to £1.50 for up to 3 hours and £2 for over 3 hours, which could easily be justified by the investments made to the park.

Cllr Hackett agreed and noted that she was pleased that the Watersports Centre had changed their parking charge structure, so they were no longer charging £5 to park for a potentially very short period of time.

6046. PLANNING

- i) *24/00758/FUL Luca Romano Two storey side extension; single storey rear extension; alterations and changes to external works arising. 12 Bampton Court, Gamston, Nottinghamshire, NG2 6PA.*

Deadline for comment : Tuesday 25th June '24

Assigned to Cllr Fairgrieve to review and circulate comments to all Cllrs before the deadline date.

- ii) 24/00962/FUL C/O Agent Reconfiguration of the existing car park, construction of collection kiosk, erection of substation, external alterations and other ancillary works to accommodate a drive-thru unit in the existing restaurant building. Haveli, Radcliffe Road, Holme Pierrepont, Nottinghamshire, NG12 2LF.

Deadline for comment : Friday 28th June '24

Meeting agreed for Cllr that assessed the previous (withdrawn) application for this site 23/01408/FUL to assess this new application.

Cllr Owen to review and circulate comments to all Cllrs before the deadline date.

Clerk asked if this application was for a drive-thru unit in addition to or instead of Haveli restaurant. Meeting confirmed it was in addition to and that Haveli restaurant would remain in situ.

6047. VILLAGE HALL

Monthly Update

Clerk read out the Bookings Clerk monthly Village Hall update.

'All is well at the hall.

The fridge light has gone! Not sure if it's an easy fix?!? The fridge needs a good sorting out and clean!! I will email Aebal this week and ask them to sort out the food, throw away anything old or unused and ask them to keep it tidier so that other hall users can use it.

Enquiries are coming in fast for the summer. Although still getting a lot for evening parties and gatherings. Trying my best to spot them all.

Clay Creators have booked in 7 dates over the summer holidays which is fab!

Raul from Sanar has booked some workshop dates over the summer and is hoping to extend his days to include Tuesday evening too, or just transfer to a long session on Tuesday evenings.

Ann who runs a Pilates class has taken a regular slot on Friday mornings, starting in September. She's starting to advertise her sessions from this week.

Thursday 4th July has been booked again for the Elections!

Party bookings in the next month are:

Sunday 23rd

Saturday 6th July.'

Golden Orchard & Spiky Plants

Clerk explained that since the planting of the Golden Orchard weather conditions had been decidedly wet which meant a watering schedule has largely not been required. Clerk noted however that the Brownies were still keen to be involved with looking after the Golden Orchard. Clerk mentioned that she had noticed that all the trees were thriving, and some were bearing fruit, which was fantastic.

Clerk explained that she was keeping an eye on the spiky plants whilst Cllr Fairgrieve was on holiday. Clerk noted that the plant that had been removed by the Play Park neighbours and consequently replanted as a result of Cllr Fairgrieve's fortuitous intervention, did not look particularly healthy and may need to be replaced at some point.

Clerk still to send necessary information to The Tree Council following the planting of the Golden Orchard.

Main Street Signage

Clerk told the meeting that the signage for Carolyn Kearton's wall had not yet been purchased as she needed to liaise with Cllr Tisbury on return from his holiday to agree wording. Clerk explained that she was reluctant to purchase 'No Parking' signs on behalf of the Parish Council as this is not factually correct, although parking not encouraged there.

Clerk to liaise with Cllr Tisbury and Carolyn Kearton regarding parking signage on her outer wall.

Clerk to purchase no parking signage.

Cllr Tisbury to affix no parking signage on behalf of the Parish Council.

Clerk still to check insurance policy regarding liability for accidents if the large Village Hall gates are accessible to hall hirers via a key stored in an outdoor keypad.

Large Village Hall Gate

Cllr Prett explained that he had identified a number of issues with the large Village Hall gate and adjacent hand gate. Firstly when the large gate is open the drop bolts have nothing to drop into. Cllr Prett explained that if the ground is wet then they can be pushed into the earth but a concrete base, similar to that used when the gates are closed, is required. Secondly when the large gate is open it is impossible to open the hand gate. Clerk asked if this was a new problem. Cllr Prett confirmed that it was not. Clerk considered the instances when both gates are being used would be small and the hand gate could be propped open whilst the large gate was also open.

Concrete drop bolt base to be created in order to prop open large Village Hall gates.

Village Hall Drinking Glasses

Cllr Prett explained that he had used the Village Hall recently for a WeBCan First Aid event and found there to be inadequate provision of drinking tumblers. Cllr Prett also noticed that there were numerous glasses for drinking alcohol which is prohibited at private hire events.

Clerk to purchase 24 new drinking glasses for Village Hall.

Clerk and Bookings Clerk to sort out Village Hall cupboards over the summer.

Handy Person

Clerk explained that she had spoken with the Gamston Medical Centre Practice handyman who sounded to be a nice gentleman who was based in Top Valley. He carried out work over a large geographical area including Gamston, and worked for a couple of surgeries, also AgeUK and for various councils. The gentleman said he would be happy to quote us for any work required and would be able to help with Play Days but would need to charge for travel to the area.

Clerk considered that this would be a good option but had assumed he was based more locally and maybe many the jobs we have are too small to warrant the travel charge.

Discussion took place and Cllr Wheeler suggested the Clerk contact the Parish Clerks at Radcliffe-on-Trent and Cotgrave to see if we could share the resource they use. Clerk to also create an advert for Cllr Fairgrieve to share via Facebook for any suitable local candidates for this role.

Clerk to create advertisement for a local handy person to replace David Litchfield.

Cllr Fairgrieve to post advertisement on HP&G PC and Gamston Facebook pages.

Clerk to contact Parish Clerks at Radcliffe-on-Trent and Cotgrave to ask about the resource they use for maintenance jobs.

Meeting discussed cleaning of the Village Hall decking and balustrade as there are considerable areas of green algae.

Clerk and Bookings Clerk still to arrange washing of the curtains at a launderette at a convenient time.

6048. PLAY PARK

New Equipment Update

Clerk explained that she and Cllr Prett had met with Kiran our Project Manager and Rob our Contracts Manager from Proludic Ltd to discuss the implementation of Phase 1 equipment at the Play Park.

Clerk explained that the installation would take between one and two weeks and would be completed before the Summer Play Day on 21st August '24. The bucket swing is to be situated to the left-hand side and trampoline to the right-hand side, of the bull as you look at it. Clerk explained that this area will be cordoned off during installation, but the remainder of the play park will stay open, even if the works take place during the school summer holidays, which begin on Friday 26th July '24.

Grant Applications Update

Clerk told the meeting that with the invaluable assistance from Cllr Prett and Susan Toon, and supporting email from County Cllr Upton, our application for £20k capital funding from the Nottinghamshire County Council Local Communities Fund had been submitted. Cllr Prett noted that an outcome was expected after around 10 weeks.

Clerk and Cllr Prett both expressed their hope that this would be successful but explained that there was a further opportunity to apply to this fund in autumn '24 if this attempt was unsuccessful. Cllr Prett also explained that an application could be made for National Lottery grant funding.

Cllr Prett noted that the application form asked about our organisations Adult Safeguarding Policy, Child Safeguarding Policy, Equality Policy and Health & Safety Policy. Clerk explained that she had taken copies of the current Notts CC policies. Cllr Prett mentioned that should we be successful in our grant bid then we may need to put our own policies relating to these areas in place, but we await the outcome of the application before initiating this package of work.

Annual Independent Inspection

Clerk told the meeting that the Play Inspection Company would be carrying out an independent assessment of our equipment during June '24 and she would forward the emailed report to all Cllrs on receipt.

MUGA Annual Maintenance

Clerk explained that she had arranged for Bingham Ground Services Ltd to perform their annual maintenance of the MUGA and take a look at the fire damaged area, sometime before the school summer holidays.

Cllr Fairgrieve to issue a Facebook post to inform the Parish once date is known. The MUGA will be closed for a couple of hours for weed treatment, then the next day mechanical brushing and sand treatment takes place, which will necessitate for the MUGA to be closed for a number of hours. The rest of the play park stays open throughout.

Clerk to provide Cllr Fairgrieve with a Facebook message regarding the MUGA annual maintenance once date is known.

Cllr Fairgrieve to post Facebook message ahead of the MUGA works.

Jet Wash Cleaning

Clerk explained that the jet washing of the Millennium Garden area at Holme Pierrepont and the wet pour, tarmac and paths at the Play Park had taken place and considered that a good job had been done. Cllr Prett noted that he had expected the jet wash process to have been completed with some brushing of the surfaces. Cllr Hackett and Clerk had noted a negative Facebook post about the works taking place during school half term holidays. Clerk admitted that was not ideal, but the weather was poor over that week and the park only closed for a small number of hours each day.

Cllr Mason spoke about the Play Park and that it was well used and looked after and counted sixteen different items of play equipment available for use.

Clerk explained that she had received an invoice for the service of the Parish leaf blower from Henton & Chattell. Clerk noted that she had paid this invoice and Gary Arkless had kindly agreed to collect the equipment.

Clerk to ensure seating available for dog owners with children to rest outside the Play Park area is included in the scope for Phase 2 of the Play Park Enhancements project.

7.55pm Borough Cllr Wheeler left the meeting.

Discussion took place regarding long term remedial work required to the paved area of the Millennium Garden in Holme Pierrepont. Cllr Stacey explained that the slabs needed to be raised and re-laid with care taken to resolve drainage issues in that location. Discussion took place regarding financing of the works and whether the Parish Council should pay, or at least contribute, noting that the structure had lasted for nearly 25 years and was intended for residents of the Parish. However, it was noted that many more passers by used the garden than actual residents of the hamlet. Meeting agreed that as a starting point, quotations for the required works be obtained from local landscapers.

Quotations to be obtained for the paving work required to the Millennium Garden at Holme Pierrepont.

6049. COUNCILLOR UPDATES

Summer Play Day – Wednesday 21st August '24

Cllr Stacey explained that a varied selection of sporty themed attractions had been booked for the play day and hoped all Cllrs would be able to attend and help out on the day.

Cllr Stacey told the meeting that she had been successful in securing two Notts County FC foundation coaches to support our event by bringing a pop-up shootout net to run competitions, with certificates and stickers for the children.

Cllr Stacey explained that there would be a sports area for children's golf, tennis, badminton, bean bags, giant parachute, cup and ball, skipping ropes, bucket stilts and hula hoops. Also a football themed bouncy castle and slide and an inflatable climbing wall with instructors. Super Sparkle Entertainment are joining us again and Karen the Balloon Modeller with another stilt walker dressed as a sports coach. The Mayor of Rushcliffe Andy Brown will be in attendance and the usual sand pit and ice cream van. Discussion took place regarding hook a duck and it was agreed to include again this year. Discussion took place regarding the treasure hunt attraction and again it was agreed to include this year.

Cllr Stacey explained that the fancy dress competition would not be running this year. Clerk suggested that Cllrs wear sporty attire to the event.

D-Day 80 Flag of Peace at Village Hall

Cllr Stacey explained that she, with Cllr Mason and David Litchfield, as a kind favour out of retirement, had flown the D-Day 80 Flag of Peace at the Village Hall on 6th June '24. On returning from his holiday Cllr Fairgrieve had agreed to assist with the removal of this flag and re-flying of the Union Flag and Ukraine flag.

Cllr Stacey told the meeting that she had also arranged for the group of bell ringers to attend St Edmunds church and that could be heard around the hamlet commemorating 80 years since the D-Day landings.

Cllr Stacey commented that she was disappointed to see that Radcliffe-on-Trent had not marked this momentous occasion in any way.

Cllrs Mason and Stacey thanked each other for their help with this initiative.

Holme Lane

Cllr Stacey reported on behalf of Cllr Owen and confirmed that the second postal consultation had been distributed, the results of which had not yet been collated and shared.

Summer Newsletter

Clerk confirmed that she, Cllr Owen and Susan Toon had a meeting planned to discuss this on 2nd July '24, with a view to this edition being issued around the beginning of August '24.

Metal Bench Enhancements

Cllr Fairgrieve to report back to the Parish Council at some point regarding possible enhancements to the metal benches.

Cllr Prett explained that following the offer from Connect Gamston volunteers to become involved with work on the Grantham Canal, a volunteer day has been arranged in conjunction with WeBCan on Saturday 6th July '24.

Cllr Hackett asked if anyone was aware of the nature of the works being carried out at Moo Haven as there were now temporary traffic lights on Adbolton Lane, but no associated planning application.

Cllr Hackett to ask Borough Cllr Wheeler if he is aware what changes are taking place at Moo Haven.

Cllr Hackett also commented on the overflowing household refuse bins, with rubbish strewn everywhere, on the A52 just before the RSPCA shelter.

Cllr Hackett to raise issue of litter in this area with Borough Cllr Wheeler.

Cllr Owen to review and update the Parish Council Management Plan document, including 2021 Census data.

6050. FINANCE

Financial Statements & Payments for Approval

Clerk issued copies of the month's financial transactions and details of payments and presented a summary of the finances.

Cllrs Stacey & Prett kindly agreed to sign off and authorise month's payments online.

Clerk to provide Cllrs Stacey & Prett with copies of all invoices in order for them to sign off and authorise the month's payments online.

Approval of Annual Governance Annual Review Section 2 Financial Year Ended 31st March 2024

Clerk explained that she had previously circulated the Annual Governance Annual Review Section 2 Financial Year Ended 31st March 2024 and associated documentation for review by all Councillors.

Cllr Prett proposed, and Cllr Stacey seconded the motion that the Annual Governance Annual Review Section 2 2023/2024 be approved. Vote was taken, unanimously in favour. Motion carried.

Vice Chair and Clerk to sign Annual Governance Annual Review Section 2 2023/2024.

Clerk to gather all required documentation for external audit by PKF Littlejohn and ensure this is submitted by deadline date of Monday 1st July 2024.

Clerk still to submit paperwork to add Cllr Owen as Unity Trust Bank signatory.

Clerk still to generate documentation to add Cllrs Fairgrieve and Ubhi as Unity Trust Bank Account signatories.

6051. CLERKS REPORT

Clerk told the meeting that the Nottinghamshire County Council Civic Service was taking place on Sunday 23rd June '24 and if anyone wanted a place booking to contact her by Thursday 13th June '24.

Clerk still to ascertain the process should a Parish defibrillator be used without the Parish Council knowing.

Clerk still to speak with Morrisons supermarket to ascertain what happened to the defibrillator that was used before Christmas.

Clerk still to invite Gary Dykes, Grantham Canal Society Ranger for the Gamston section of the canal to a future Parish Council meeting in 2024.

Bookings Clerk to arrange for Village Hall windows to be cleaned inside and out.

6052. DATE OF NEXT MEETING

The next meeting of the Parish Council was confirmed as **Monday 8th July 2024 at 7.15pm in St Edmunds Church, Holme Pierrepont.**

Cllr Hackett is due to Chair this meeting.

Cllr Stacey reminded the meeting to please bring their own refreshments.

Cllr Mason wanted to express his disappointment at the lack of action regarding the repair of the potholes in the area.

The meeting ended at approximately 8.45pm.