

Minutes of the Annual Meeting of **Holme Pierrepont & Gamston Parish Council**  
Monday 9<sup>th</sup> June 2025 at 7.15pm in **Gamston Village Hall, Old Tollerton Road**

**Members Present:** Cynthia Stacey, Melvyn Tisbury, John Mason (Acting Chair), Janet Hackett, Geoff Prett, Richard Fairgrieve & Maria Ubhi

**In attendance:** Julia Barnes (Parish Clerk), County Cllr Roger Upton, Borough Cllr Jonathan Wheeler & Dr Darren Anderson

**6181. APOLOGIES FOR ABSENCE**

Cllr Owen gave his apologies due to being on holiday.

Borough Cllr Virdi gave his apologies due to a meeting clash.

**6182. DECLARATIONS OF INTEREST**

No declarations of interest were made.

**6183. ORDER OF BUSINESS**

No changes to the published agenda.

**6184. PUBLIC PARTICIPATION**

No public participation.

**6185. MINUTES**

**TO APPROVE MINUTES FOR THE ANNUAL MEETING of the PARISH COUNCIL HELD ON 6<sup>th</sup> MAY 2025**

Cllr Stacey proposed, and Cllr Prett seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour. Cllrs Tisbury, Fairgrieve & Ubhi abstained as were not present at the May '25 meeting. Motion carried and Minutes were adopted.

**Cllr Fairgrieve to upload May '25 Annual Meeting of the Parish Council Minutes to the HP&G PC website.**

**6186. COUNTY REPORT**

County Cllr Upton gave the meeting a full update on County Council matters pertaining to the Parish.

Cllr Upton noted that since the change in Nottinghamshire County Council to Reform UK leadership had resulted in Cllr Bert Bingham becoming Cabinet member for

- ii) 25/00744/ADV Wildstones Estates Ltd Pierrepont  
Service Station, Radcliffe Road, Holme Pierrepont, Nottinghamshire, NG12 2LF  
Display of internally illuminated freestanding digital advertisement display  
screen.

The proposed display board is 1.23m x 2.4m x 0.34m. It is described as a freestanding, illuminated, digital advertising display screen and is designed to show static adverts in rotation.

It is to be sited within their boundary at the access to the petrol station.

It is not particularly large and if the ads are to be static, not too distracting for passing motorists on the A52.

Parish Council Recommendation : DO NOT OBJECT

- iii) 25/00681/VAR Mr & Mrs Swindin 35 Adbolton Grove, West  
Bridgford, Nottinghamshire, NG2 5AR Variation of Condition 2  
(Approved plans) for application 22/01417/FUL to allow small revision to rear extension to run flush on rear elevation.

Application 22/01417/FUL included a '3D Views as Proposed' document. A similar document as part of 25/00681/VAR application would have helped, as the proposed materials and finishes for the revised rear extension are unclear. Subject to the planning officer being satisfied with the materials and finishes, we do not object.

Explanation: In the 22/01417/FUL application, the rear of the ground floor extension is in two (roughly equal) parts and these have different finishes, as the two parts are not flush with each other. It is not apparent what the finish will be when the two parts now run flush. We don't believe that it is a significant issue but for completeness should be noted.

Parish Council Recommendation : DO NOT OBJECT

- iv) 25/00277/FUL & 25/00286/LBC Mr Steve Mulligan Holly  
Lodge, Adbolton Lane, Holme Pierrepont, Nottinghamshire, NG12 2LD  
Installation shiplap cladding to some elevations and addition of new shiplap cladding to north facing gable end above roof terrace. Rebuilding and enlargement of modern link between flat roofed extension and double garage and erection of porch. Addition of timber and railing parapet to existing roof terrace. Installation of wooden gates to front boundary and repair/reinstate existing 1.8m high close boarded fence (Retrospective).  
Regularize replacement of softwood double glazed windows with hardwood slimline double-glazed windows painted off-white matching style of original. Conservation rooflights in south facing elevation, installation of rooflights. Installation shiplap cladding to some elevations and addition of new shiplap cladding to north facing gable end above roof terrace. Rebuilding and enlargement of modern link between flat roofed extension and double garage and erection of porch. Addition of timber and railing parapet to existing roof terrace. Conversion of roof space above lounge to bedroom and en-suite bathroom. Changes to existing external French doors. Minor alterations to internal walls and replacement of modern internal doors with replicas of original. Removal of wall enclosing staircase and installation of balustrade. Intrusions removed, openings restored to fireplaces. Existing concrete floors removed and floor finished in hardwood and tiles.

Having reviewed the application and visiting the site, which is isolated, conclusions as follows.

It is a listed building hence the 2 applications.

The property is secluded and the works which have already been carried out do not, in our opinion, have an adverse effect on the neighbours. They seem to relate to making the house more useable, have a limited effect on the external appearance, bar an alteration to the roof profile.

It would appear the property is being sold and maybe the owners realise they do not have the necessary paperwork. Consequently the application has been submitted now many years after the works were completed.

The issues as far as we can see:

1. It is retrospective and we can never condone such applications.
  2. Is the building of historical merit. We are not qualified to make such a decision.
- The works carried out would likely get approval if the building wasn't listed. The supporting documentation suggests any original features have been lost.

Parish Council Recommendation : DO NOT OBJECT but we support RBC if they seek financial compensation against the applicant for carrying out works to a listed building without planning permission.

## **6189. VILLAGE HALL**

### *Monthly Update*

Clerk read out the Bookings Clerk monthly update.

*'All is well at the hall. Flagged a few bits to Julia for Mervin to take a look at. Toilet seat slightly broken in the disabled toilet also.*

*Enquiries for children's parties are much lower than previous years, but do we seem to be getting a lot of adult party, anniversary, baby shower, 1st birthday enquiries which are very hard to determine which ones will be ok to accept, so bookings are less frequent. Still plenty of enquiries about weekday regular hirers but not much availability around that now as I also need time within the week to come in and do an extra clean now due to Pilates on a Friday morning.*

*Pilates on Friday morning still hoping to extend her sessions from September.*

*Unfortunately, Clay Creators had to cancel over half term as they had low booking numbers, but have reassured me that summer will be busy, so fingers crossed.*

*The only weekend booking in the next month is Saturday 21st June. This is booked out for an event that my daughter and her friend are holding. They are travelling to Kenya next year for 4 weeks to help the local community and need to raise money for their trip. They have organised a craft fair. We have about 8 stall holders and a bouncy castle booked and hoping that our local community will make it a great success. Please*

*do come along and say hi, even if it's to make us look busy. It would be very much appreciated. Please spread the word.'*

#### *Odd Job Repairs*

Clerk to arrange completion of various odd jobs in Village Hall.

#### *Outdoor Painting*

Clerk still to obtain quotes for outdoor painting of window frames and sills.

#### *Hire Hall Rate Increase*

Clerk in conjunction with Bookings Clerk and Cllr Fairgrieve still to introduce new hall hire rates in September '25.

**Clerk to produce amended Booking Form for price increase and also to include wording regarding damages and cleaning deposit.**

**Clerk to liaise with Bookings Clerk regarding rate increase.**

**Clerk to forward .pdf copy of revised Booking Form to Cllr Fairgrieve for uploading to HP&G PC website.**

**7.50pm            County Cllr Upton & Borough Cllr Wheeler left the meeting.**

Discussion took place regarding a possible tidy up day at the Village Hall to remove the broken planters.

### **6190. PLAY PARK**

#### *Wooden Bull*

Clerk reiterated the fact that the solitary leaf cutter bees that had made the wooden bull's head home would not be destroyed as they are not a dangerous species of bee. Clerk considered it a good idea to investigate Cllr Hackett's suggestion to create a children's information board nearby explaining about the bees.

**Clerk to arrange for the damaged tail area of the wooden bull to be sealed and painted to prevent future damage.**

#### *NCC LCF Conclusion*

**Clerk still to complete all work required for final grant payment NCC.**

*Independent Playground Inspection*

Clerk explained annual playground inspection would be taking place sometime in June '25.

**Clerk still to create new monthly playground checking document.**

**8.05pm Dr Darren Anderson arrived at the meeting**

*MUGA Annual Maintenance*

**Clerk to arrange MUGA clean by Bingham Ground Services before school summer holidays.**

*Annual Play Park Electricity Inspection*

**Clerk to arrange annual inspection of electricity points at the Play Park.**

**Cllr Prett and Clerk still to further investigate and obtain quotations for the addition of brightly coloured graphics on the Play Park tarmac paths.**

**Clerk still to forward a proposal to County Cllr Upton for supply and installation of seating for dog owners with children to rest outside the Play Park area.**

**Clerk to arrange for a concrete base for the bench, similar to the Buddy Bench base, to be created.**

**Clerk to arrange purchase and installation of bench.**

**Clerk still to arrange for cladding of metal bench near canal.**

**6191. 'GAMSTONBURY' SUMMER PLAY DAY 2025**

Cllr Stacey explained that plans were well underway for a fun festival themed Summer Play Day on Wednesday 20<sup>th</sup> August '25. Attractions including a festival stage, bubbleologist, tiny, tented village, and all the usual favourites bouncy castle, sandpit, balloon modeller, Super Sparkle entertainment and much more!

Cllr Stacey asked if Councillors would kindly be able to volunteer their time on the day to help out.

**Clerk to email for volunteers for the Summer Play Day.**

## **6192. COUNCILLOR UPDATES**

Cllr Fairgrieve continues to help look after the plants and trees at the Village Hall. Cllr Fairgrieve noted that the spiky plant area requires some significant weeding.

Cllr Fairgrieve continues to work on a replacement HP&G Parish Council Website

**Clerk still to provide Cllr Fairgrieve with current costs associated with provision of website and email addresses to assist this process.**

**Cllr Fairgrieve to carry out independent assessment of notice boards and report back to a future PC meeting.**

Cllr Prett spoke about the 'Great Big Green Week' and explained how he had arranged for a volunteer group from Roadgas, based in Colwick, to carry out a litter pick at Skylarks Nature Reserve at Holme Pierrepont as part of this initiative.

Cllr Prett told the meeting of the successful UKSPF grant application by WeBCan to help clear and maintain the Lady Bay section of the Grantham Canal, up to the Gamston bridge.

## **6193. FINANCE**

*Financial Statements & Payments for Approval*

Clerk issued copies of the month's financial transactions and details of payments and presented a summary of the finances.

**Cllrs Stacey & Prett kindly agreed to sign off and authorise month's payments online.**

**Clerk to provide Cllrs Stacey & Prett with copies of all invoices in order for them to sign off and authorise the month's payments online.**

*Approval of Annual Governance Annual Review Section 2 Financial Year Ended 31<sup>st</sup> March 2025*

Clerk explained that she had previously circulated the Annual Governance Annual Review Section 2 Financial Year Ended 31<sup>st</sup> March 2025 and associated documentation for review by all Councillors.

Cllr Tisbury proposed, and Cllr Fairgrieve seconded the motion that the Annual Governance Annual Review Section 2 2024/2025 be approved. Vote was taken, unanimously in favour. Motion carried.

**Vice Chair and Clerk to sign Annual Governance Annual Review Section 2 2024/2025.**

**Clerk to gather all required documentation for external audit by PKF Littlejohn and ensure this is submitted by deadline date of Tuesday 1<sup>st</sup> July 2025.**

**Clerk to provide Conclusion of Audit file for Cllr Fairgrieve to upload to the Accounts area of the HP&G PC website.**

**Clerk to submit VAT reclaim for financial years ended 31<sup>st</sup> March 2024 & 31<sup>st</sup> March 2025.**

**6194. CLERK'S REPORT**

**Clerk to arrange meeting with Susan Toon & Cllr Owen to progress Summer Parish Newsletter.**

**Clerk to arrange purchase of Option 2 metal bench materials.**

**Quotations still to be obtained for the paving work required to the Millennium Garden at Holme Pierrepont, possibly combining with the work to close Holme Lane as and when that occurs.**

**Clerk to chase Grantham Canal Society re: replacement wooden handrail near Morrisons supermarket steps.**

**6195. DATE OF NEXT MEETING**

**The next meeting of the Parish Council was confirmed as Monday 14<sup>th</sup> July 2025 at 7.15pm in St Edmunds Church, Holme Pierrepont.**

**Please bring your own refreshments.**

**Cllr Hackett is due to Chair this meeting.**

**The meeting ended at approximately 8.35pm.**